
LAFAYETTE ENDOWMENT FUND FOR EDUCATION



LEFE GRANT INSTRUCTIONS FOR SUBMISSION OF PROPOSALS

Overview of the Endowment Fund. The Lafayette Endowment Fund for Education (LEFE) has been created to provide support for academic projects and activities likely to enhance the academic environment and programs in the Lafayette County School system (LCSD). Funding will be directed toward support of teaching expenditures for equipment and materials.

While we do not require extremely detailed proposal, we do request that applicants supply a brief rationale for the request, background on the program to be enhanced (or lack of a specific program and the need to get one started), the contribution that this grant will provide toward academic development, and budget estimate of equipment and materials. Typed or handwritten proposals are acceptable. If further space is needed, please attach additional pages securely to the proposal.

Time Schedule (“IMPORTANT”). Please forward your completed applications to the **LEFE Box** in the LCSD Central Office or email digital copy to LEFEinfo@gmail.com by **Friday, October 6, 2023**. The applications will be reviewed by the LEFE Board of Directors in late October with grant notifications going out in early November with grant fulfillments as soon as possible. Requesting staff must be active members of LEFE at the First Mate level or above. For membership information go to http://www.gocommodores.org/our_district/lafayette_endowment_fund_for_education

Technology Requests. Due to the expansion of technology opportunities to all LCSD students, we will be limiting the funding of technology requests this year. However, if there is a need for your classroom, please remember that to align with the LCSD Technology Plan. We ask staff to please request devices that support being a Google district. This would mean purchasing devices such as Chromebooks and Chrome tablets vs. iPads. If a request is made to purchase iPads, please include a detailed plan as to how the device would be used to warrant purchasing a device outside the focus of the LCSD Technology Plan. **Please make a note that due to limited LEFE funding available this grant year, large requests (over \$1,000) will likely not be able to be funded.**

If your proposal is successful, efforts will be made to acquire the requested materials as soon as possible. All requested materials become the property of the LCSD. Thank you for your participation in the enhancement of education in the LCSD and we wish you the best of luck with your proposal. If you have any questions, please email LEFEinfo@gmail.com.

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APPLICATION FOR GRANT FUNDING

Applicant's Name: _____ Date: _____

Applicant's Address: _____

Telephone # (Home): _____ (Cell): _____

Email: _____

Grade/Department: _____

Title of Project: _____

Amount of Funds Requested: \$ _____

Abstract (brief description of project):

Signature of Applicant: _____

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APPLICATION- Page 2

Background of Project:

Significance of Project:

Anticipated Impact on Curriculum or Program:

(attach additional sheets as necessary)

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APPLICATION- Page 3

Evaluation of Impact on Curriculum or Program:

(attach additional sheets as necessary)

Detailed Budget: (Itemize cost of materials requested with suggested vendor)

Item #	Description (cat.#)	Vendor (address & telephone #)	Cost \$
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(attach additional sheets as necessary)